

Replace Article II with Current Mission Statement

ARTICLE II Mission

Jewish Congregation of Venice provides Venice and its surrounding communities with a welcoming, inclusive, diverse synagogue that serves as a center for communal gathering, Jewish learning, and worship. The JCV is a congregation open to all people seeking a Jewish identity.

Our congregation embraces lifelong learning, social justice, worship, and interfaith cooperation. We share mutual friendships and a commitment to improving our community and our world.

In the event that the Mission Statement of the JCV is amended, this Article may be amended without requiring formal revision of these Bylaws in accordance with Article XI, Section 1.

ARTICLE III Membership Section 2. (A) shall be amended by deleting the final sentence of the section and shall read as follows:

- (A) Full Member shall mean one who has paid the entire amount or made a partial payment toward the current fiscal year full dues as agreed upon by the Board of Directors or through a special agreement with the President or Treasurer. Any member who resides in the JCV community for more than seven (7) months each fiscal year is considered to be a Full member and must pay the full amount of annual dues. A Full member is entitled to utilize all JCV services, including High Holy Days tickets, and shall receive the normal membership discounts for any JCV activities or services.

Article III Membership Section 2. (B) shall be amended by deleting the last sentence of the paragraph.

Article III Membership Section 10 shall be amended as follows:

Section 10. Children

Children under 21 years of age of Full members and of Seasonal members may participate in all appropriate JCV activities except the right to vote. If the activity has a fee, such children shall be charged the "member" fee.

ARTICLE V Officers and Directors Section 1. (B) shall be amended to change the number of Directors to six, clarify that each of the six Directors chairs one of the Standing Committees, change the name of Ways and Means to Fundraising, add Communications and reduce the At Large Director to one position

- Six Directors, each elected to chair one of the following Standing Committees
 - Adult Learning
 - House and Grounds
 - Membership
 - Ritual
 - Fundraising
 - Communications
- An At Large Director (elected by the membership from those members who have not previously served on the Board of Directors). The At Large Director shall perform such duties as shall be assigned by the President with the understanding that the position is intended to provide Board experience to a member who may be interested in seeking a future position of leadership within the JCV.

[The remainder of the section continues with no change]

ARTICLE V Officers and Directors Section 2. (F) shall be amended to have the term of the First VP expire in even years and the term of the Second VP expire in odd years.

(F) The terms of office of the President, Treasurer, and First Vice President shall expire in even numbered years and the terms of office of the Second Vice President and Secretary shall expire in odd numbered years.

Article V Section 8 (B) and (C) shall be amended to specify liaison functions of the Vice Presidents as follows:

(B) The First Vice President shall, in the absence of the President or in the event of the President's inability to act, perform the duties of the President. When so acting the First Vice President shall have all the powers of and be subject to all the restrictions of the office. The First Vice President shall chair the Human Resources Committee and shall be assigned liaison responsibilities to non-standing committees and ad hoc committees as determined by the President. The First Vice President shall perform such other duties as may be assigned by the President or the Board of Directors.

(C) The Second Vice President shall, in the absence of the President and the First Vice President, perform the duties of the President. When so acting, the Second Vice President shall have the powers of and be subject to all the restrictions of the office. The Second Vice President shall be assigned liaison responsibilities to non-standing committees and ad hoc committees as determined by the President and shall perform such other duties as may be assigned by the President or the Board of Directors.

Article VI The Board of Directors Section 1 shall be amended to add the Parliamentarian, as established by Article X, Section 1, as a non-voting member of the Board of Directors. That section shall read as follows:

Section 1. Composition

The Officers of the JCV and the Directors shall constitute the Board of Directors. The Parliamentarian, as established by Article X, Section 1, shall be a non-voting member of the Board of Directors.

Article VI Section 2. shall be amended by adding a third paragraph as follows:

Prior to any regular or special meeting of the Board of directors, an agenda shall be published by email to Board members and shall be posted on the JCV website. The agenda shall include, at a minimum, notice of whether the meeting is a regular or special meeting and, to the extent possible, a draft of motions and/or resolutions to be voted on at the meeting.

Article VI Section 3. (B) shall be amended by changing the last sentence to read as follows:

The Board of Directors shall authorize the expenditure of all sums in the approved budget.

Article VI Section 3. (D) shall be amended by adding the following sentence:

Checks for items not in the approved budget and checks for more than \$5000 shall be signed by two (2) authorized signers.

Article VI Section 3. (E) shall be amended to limit those contributions which require Board approval and shall read as follows:

Approve the acceptance of contributions, gifts, bequests and similar offerings, other than those made to general or existing designated funds.

Article VII Committees shall be amended by adding a new paragraph at the beginning of the Article.

Each Committee shall submit a proposed budget to the Treasurer by December 1. The Budget Committee shall review all proposed budgets and advise the respective Committees by December 15 if their requested budget will be included in the JCV proposed budget, or if their proposal should be modified or reduced due to duplication of requests amongst committees or insufficient funds for total requests. Committees shall resubmit budgets to the Budget Committee by January 15 for inclusion in the JCV Budget submitted to the Board by February 1.

Committees are authorized to spend and/or to submit requests for payments to the President for any item in the Committee's approved budget including line item deviations up to 20% so long requests do not exceed the total committee budget. Line item deviations in excess of 20% or total budget increases require Board approval.

Article VII Section 1. (A) Budget and Finance shall be amended by deleting the existing language and replacing it with the following:

The Budget and Finance Committee shall be chaired by the Treasurer and shall have an additional three or more members appointed by the President in consultation with the Treasurer. It shall be a goal, but not a requirement, that the additional members not be members of the Board of Directors. The Committee shall:

- Prepare an annual budget
- Prepare any budget amendments needed throughout the year
- Prepare at least quarterly financial statements
- Retain a public accountant to prepare an annual audited financial statement
- Oversee establishment of and review statements for all banking and credit card accounts in the name of the JCV and/or its Officers and Directors
- Create a calendar for and review of all budgets for Committees
- Oversee budget and financial statements as required for any subgroup or committee using the JCV non-profit status for its activities, such as the Men's Club, the Sisterhood and the Memorial Park
- Oversee all solicitation for and purchase of insurance for JCV property and liability
- Approve or disapprove all expenditures from Designated Funds to ensure compliance with the Designated Fund's requirements
- Report and make recommendations to the Board of Directors as to the financial status and needs of the JCV on an ongoing basis

Article VII 1. (C) House and Grounds is amended by changing “President” in the second sentence to “Board of Directors”.

Article VII Section 1. (F) shall be amended by changing the name of Ways and Means to:

(F) Fund Raising

Article VII Section 1. (G) shall be amended as follows

(G) Human Resources

This committee shall consist of the First Vice President as Chair, the Second Vice President, Treasurer, and two additional members appointed by the President. An Officer, Board Member, and/or chairperson of a committee associated with the activity of an employee may be tasked by the First Vice President to attend a Human Resources Committee meeting. The Committee shall:

1), 2) and 4) remain unchanged

(G) 3) shall be amended by deleting “six months” at the end of the sentence and changing it to “year”.

Article VII Section 1. shall be amended by adding a new (H) as follows:

(H) Communications

This committee shall have responsibility for supervision of both internal communication within the JCV membership and external communication with the larger Jewish community and the general public, except for advertising for the food festival and other fundraising events. It shall oversee:

- (1) Weekly and special Newsletters;
- (2) The JCV website;
- (3) Print and social media; and
- (4) Liaison with the Jewish Federation of Sarasota-Manatee.

In addition, the Committee shall recommend information technology policy and purchases to the Technology Committee.

Article VII Section 2. (B) shall be amended as follows:

(B) Children's and Family Learning

This committee shall be responsible for the development and execution of the Family Learning program.

Article VII Section 2. (C) Memorial Park shall be amended by deleting the 3rd paragraph and replacing it with the following language.

The JCV Treasurer shall be entitled to review the financial accounts and all other records of the Memorial Park Committee and to require any changes to the Memorial Park Committee books, records and accounts as the JCV Treasurer deems necessary.

Article VII Section 2. (D) Insurance shall be deleted and the insurance function shall be a responsibility of the Budget and Finance Committee.

Article VII Section 2. (E) Publications and Communications shall be deleted as its functions have been assigned to the new Communications Committee in Article VII Section 1.

The Nominating Committee shall be redesignated (D).

Article VII Section 2. (H) Technology shall be redesignated (E) and shall read as follows:

(E) Technology

This committee shall be responsible for approving purchases for all audio, visual, computers and peripherals, network equipment and services, and software for the JCV. This committee shall work with all other committees as necessary to ensure that all their technology requirements are satisfied in a manner that is cost efficient and consistent with the JCV mission. This committee is charged with ensuring that all purchases will work with other equipment if necessary.

The Technology Committee is also responsible for providing a list of approved maintenance contractors for all the JCV equipment.

Examples of items under the purview of this committee include:

- Financial collection, payment and bookkeeping hardware and software
- All databases hardware and software
- Network hardware and maintenance
- Internal and external electronic communication hardware and software

- Electronic security systems including building access and protection, monitoring systems and collection and storage of data relative to those systems in conjunction with the Safety and Security Committee
- All computers, peripherals, and software within the JCV
- Phone systems and, if applicable, purchase of JCV phones for use by officers and staff
- Other technology items as might be identified in the future

Article VII Section 2. (I) Safety and Security shall be redesignated (F) and shall read as follows:

This committee shall be responsible for all physical safety and security within the JCV and its premises and shall make recommendations to the Board of Directors for further action on all safety and security matters. The Committee shall be responsible for assuring that the building and grounds are free from physical hazards and report any issues to the Board of Directors for their action. In the event of an accident or injury, this committee shall keep appropriate documentation.

This committee shall also propose and execute training on safety and security for JCV members.

Article VII Section 2. (G) Social shall be deleted and a new (G) shall read as follows:

(G) Events and Social

This committee shall be available to plan, organize and staff events as needed, except the Food Festival, at the JCV, in coordination with the sponsoring Committee, if any. Events will be designed to promote bonding, friendship and identification within the JCV and, as appropriate, the greater Jewish and general community.

Article VII Section 2. (I) shall be redesignated (F) and new sentences shall be added to the end as follows:

This committee shall also propose and execute training on safety and security for JCV members.

Article VII Section 4. shall be retitled Other Committees and Adjunct Groups and be amended as follows:

In the first sentence, change “may” to “shall”.

Add to the end of the second sentence “and the Human Resources Committee”.

Add a new paragraph as follows:

For any committee or adjunct group such as the JCV Sisterhood and the JCV Men’s Club that utilizes the JCV tax identification number and/or bank accounts, credit cards or other financial assets, liabilities or identifications, the Treasurer shall be entitled to review the financial accounts and all other records of such group and to require any changes to the group’s books, records and accounts as the Treasurer deems necessary.